

LOCKPORT, ILLINOIS

FEBRUARY 6, 2017

TOWN CLERK'S RECORD BOOK

ROAD & BRIDGE

The Lockport Township Board of Trustees met in the Central Square Board Room 318, 222 East Ninth Street, Lockport, Illinois on Monday February 6, 2017 at 7:00 PM with Supervisor Ron Alberico presided.

Present were Supervisor Ron Alberico, Trustees John Batusich, Barb Boyce, Mike Lewandowski and Dean Morelli, Assessor Debbi Mason, Clerk Denise Mushro Rumchak, Highway Commissioner John Cielenski, Collector Lance McCalla, Attorney Gary Mueller, Deputy Clerk Jessica Strickland, Resident Grant Spooner filming the meeting and Resident Karen Johnson. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, Central Square Building, the Lockport Township website (Clerk's section) and also on the Board Room door.

On a Motion of Boyce, seconded by Batusich to approve the minutes from the previous regular monthly meeting held on January 9, 2017.

MOTION CARRIED

There were many questions raised about the Commissioner's bill list. Collector McCalla particularly asked about spending for boxer briefs, cupcakes, mustard and ketchup. Commissioner Cielenski responded the full time employees received a clothing allowance up to \$150.00 per year. There was additional discussion with the Board in regards to limitations and guidelines for clothing allowance. Commissioner Cielenski stated he started a clothing allowance in May 2014 because he believes it is important. Commissioner Cielenski also noted that other Townships also support clothing allowance for their employees. There was additional discussion with the Board.

Collector McCalla inquired about the denial letter that was received for the High Road Culvert. Commissioner Cielenski commented he was going to inform the Board of the current situation in regards to the denial letter during his Highway Commissioner Report.

Collector McCalla asked Commissioner Cielenski about the current bill for Bohnak Engineering. Commissioner Cielenski reported the Highway Department went out for bid in the fall to repave Thornton Street, McGregor Road and McCameron Avenue. The Bohnak Engineering bill reflects the engineer's fee of 6.5% of the cost of the project. This current bill is only a portion of his payment for the total amount of the project. Commissioner Cielenski stated there are still two more streets to be paved once the weather allows for completion.

Clerk Rumchak inquired about the different totals on the Gallagher Asphalt and the Bohnak Engineering bills. Commissioner Cielenski explained there is a 5% retention amount applied to the Gallagher Asphalt bill to allow the Highway Department to approve all requirements where met once completed.

Clerk Rumchak asked Commissioner Cielenski about the responsibilities the engineer performs during the project. Commissioner Cielenski commented he takes the initial measurements for the bid packets and provides an estimate of total cost for that project. Once the project begins, he is on site every day and checks all weight tickets to ensure the road is receiving the indicated amount of asphalt being placed. Clerk Rumchak asked for an itemized bill to be sent so there is a better understanding of what was performed for the billed amount.

On a Motion of Morelli, seconded by Boyce to approve total bills and payroll in the amount of \$196,808.31. Roll call vote resulted in Alberico Aye, Batusich Aye, Boyce Aye, Lewandowski Aye, and Morelli Aye.

MOTION CARRIED

Commissioner's Report-

- Received a denial for the FEMA grant and now an appeal is in process. The engineer's attorney is looking into the situation.
- The rain accumulation we have received is causing flooding in some areas.
- The Highway Department is updating their website to show all paid bills, recap reports and new photographs.

Commissioner Cielenski stated all this information is public knowledge and hopes it will help with any FOIA request in the future.

Trustee Batusich reported there is a light pole located at the intersection of Riley Avenue and Green Garden Place that is ready to split in half. He asked Commissioner Cielenski if this needs to be reported to ComEd. Commissioner Cielenski commented yes and he will drive by that area tomorrow to look at the pole.

Collector McCalla was upset about previous statements made by Commissioner Cielenski on securing funds from FEMA for the High Road culvert. Commissioner Cielenski indicated there are two parts to the FEMA grant. The first part included the Highway Department receiving approximately \$23,000 monies for cleanup. Collector McCalla expressed his concern with the large payment the Township has already paid for this project without conducting a bid opening. Commissioner Cielenski summarized to the Board the current events and issues that have taken place with the FEMA grant. He also informed the Board that the monies used to make the payment was labeled as a forced account from FEMA and had to be used by July 1st of that year. The engineering company recommended using the forced account which as a result required no need to go out for bid. Attorney Mueller advised Commissioner Cielenski that it is acceptable to proceed with the High Road project with the current circumstances provided by FEMA. Commissioner Cielenski commented that all procedures were completed for the grant and the engineers and he do not understand why it is being denied. As a result an appeal is being processed for this grant. There was additional discussion with the Board. Clerk Rumchak requested Commissioner Cielenski to please submit all documents to support the report given.

Supervisor Alberico explained the Township is approaching the end of the fiscal year. The last day of the fiscal year is February 28, 2017. He informed the Board that today's meeting will have to be recessed and then reconvened on February 27, 2017.

On a Motion of Batusich, seconded by Boyce to recess the meeting until February 27, 2017 at 7:00 PM in the Multi-Purpose Room 127 at Lockport Township Government, 1463 S. Farrell Road, Lockport, IL 60441. The meeting recessed at 7:25 PM.

MOTION CARRIED

The Lockport Township Board of Trustees reconvened the regular meeting held on February 6, 2017 on Monday February 27, 2017 at the Lockport Township Government Building, 1463 S. Farrell Road, Lockport, IL 60441, Multi-Purpose Room 127 at 7:00 PM with Supervisor Ron Alberico presided.

Present were Supervisor Ron Alberico, Trustees Barb Boyce and Mike Lewandowski, Clerk Denise Mushro Rumchak, Highway Commissioner John Cielenski and Deputy Clerk Jessica Strickland. Present were also Delinda Harris, Dustin Stibal

and Grant Spooner filming the meeting. Absent were Trustees John Batusich and Dean Morelli, Assessor Debbi Mason and Collector Lance McCalla. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, the Lockport Township website (Clerk’s section) and also on the Multi-Purpose Room door.

On a Motion of Boyce, seconded by Lewandowski to approve total bills and payroll in the amount of \$36,492.82. Roll call vote resulted in Alberico Aye, Boyce Aye, and Lewandowski Aye.

MOTION CARRIED

Supervisor Alberico announced all transfers for the Highway Department. Clerk Rumchak mentioned to Commissioner Cielenski while the clerks were balancing, there was a shortage of \$0.40 for one employee under 706-4201 that was not presented on his transfer sheet. Commissioner Cielenski disclosed that all his full time employee’s salaries deductions are under line item 706-4206 labeled Personnel. He stated that his employees are individually listed as requested by the Board and are not actual line items. Clerk Rumchak commented that the employees do have line items and need to be balanced by the bookkeeper. Commissioner Cielenski expressed on his budget, all full time salary deductions are taken out of one line item 706-4206. Clerk Rumchak requested Commissioner Cielenski to apply the \$0.40 transfer so the bookkeeper can balance for the end of the fiscal year. Commissioner Cielenski agreed.

On the Motion of Boyce, seconded by Lewandowski for approval of Road & Bridge transfer of funds which included:

- \$3,890.05 from 704-6990 Contingency to 704-4210 Part Time Secretary
- \$1,292.11 from 704-6990 Contingency to 704-5720 Street Lighting
- \$9,565.28 from 704-6990 Contingency to 706-5120 Maintenance. Service- Equipment
- \$1,259.23 from 704-6990 Contingency to 706-6520 Operating Supplies
- \$0.40 from 704-6990 Contingency to 706-4200 Full Time Employee

Roll call vote resulted in Alberico Aye, Boyce Aye and Lewnadowski Aye.

MOTION CARRIED

On the Motion of Boyce, seconded by Lewandowski to adjourn the meeting at 7:05 PM.

MOTION CARRIED

DENISE MUSHRO RUMCHAK, TOWN CLERK