

LOCKPORT, ILLINOIS

JUNE 28, 2017

WORKSHOP MEETING

TOWN CLERK'S RECORD BOOK

TOWN FUND

A workshop meeting was held on Monday, June 28, 2017, 6:30 PM at Lockport Township Government, 1463 S. Farrell Road, Lockport, IL 60441, in the Community Center. Supervisor Ron Alberico presiding.

Present were Trustees Gregg Bickus, Barb Boyce, Barbara Delaney and Dean Morelli, Assessor Debbi Mason and Clerk Denise Rumchak. Also presents were employees Michelle Turrisi-Carlascio and Chris Hall-Vershay, resident Karen Johnson, four representatives from the Limestone Theater Group and Angela Adolf from the Lockport/Homer Youth Theater. Absent was Collector Lance McCalla. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, on the Township website (Clerk's section) and also on the Community Center door.

Items discussed were as follows:

- Senior Bus
- Website
- Community Garden
- Limestone Theater Group
- Lockport/Homer Youth Theater
- Approval of Attorney
- Approval of Accountant
- Building Committee

Supervisor Alberico stated to the Board the current issues the Township is having with the senior buses. There was discussion with the Board in regards to the bidding process, the bids received, number of rides per week, trade in amount for current buses, details of the lease and the monthly cost for the Township. Michelle Turrisi-Carlascio sent an email to the Board members that included a video on how National Auto Fleet Group obtains the bids for vehicles. The Board will review the material for consideration of approval at the next monthly meeting.

Supervisor Alberico announced the Lockport Township's website was hacked into, but has been taken care of and is being monitored. There was discussion about updating the current layout of the Township's website to make it more user friendly. Clerk Rumchak explained to the Board that each department is responsible for making changes to their own web page. Supervisor Alberico suggested letting Chris Hall-Vershay and the current IT representative work together to improve the website. Supervisor Alberico stated in a couple months if the website is still not user friendly, we can discuss getting a different IT representative. There was additional discussion about the capacity size that is allowed to be stored on the website.

The Board reviewed the proposal from Ed Duraka, the Seeds Community Garden Board President, to request the use of land just north of the Township building for a community garden. The mission with this program is to reach out to the community, teach the community how to garden and cook and donate proceeds to the Lockport Fish Pantry. There was discussion about the dimension of land being requested and the volunteers involved in the program.

The Limestone Stage would like to house and perform its 2017 holiday production and rehearsals at the Township building. The representatives from Limestone Stage presented a video presentation to the Board. Supervisor Alberico stated

when the building was being renovated, he wanted to make sure the stage stayed for the community to use. There was discussion about the lighting equipment, capacity of the community center, the rehearsal schedule, number of performances, dates/times of each performance and the details of the contract if approved at the next monthly meeting.

Supervisor Alberico introduced Angela Adolf from the Lockport/Homer Youth Theater. Angela addressed the Board to request use of the Township building for student rehearsals for their non-profit youth theater. Trustee Morelli wanted to make sure Supervisor Alberico is comfortable and understands the work load involved in scheduling these organizations. Supervisor Alberico commented it will not be easy, but we will work together to organize and coordinate the schedule. Trustee Delaney expressed her concern about not being able to schedule other events for residents because of the building being occupied.

Supervisor Alberico disclosed a Township attorney needs to be appointed every four years. Supervisor Alberico stated Gary Mueller has been the Township attorney since 1997 and he would like to maintain Gary Mueller to represent the Township. The Board will need to approve an attorney and also his/her compensation. Clerk Rumchak suggested having a resolution prepared for the approval of the attorney. There was additional discussion with the Board. The approval of the attorney will be decided at the next monthly meeting.

Supervisor Alberico stated the Township accountant service is through W.R.D.R. which has been the Township CPA since 2005. The Board will like to see a pricing/structure contract from the accounting firm. There was further discussion with the Board.

Supervisor Alberico expressed his concerns with the having a building committee. The Board discussed the many advantages of having a building committee. The Board further discussed the responsibility of approving the use of the building, and policies and procedures to be put into place. Alberico and Morelli will come up with residents to be placed on the building committee.

On a Motion of Delaney, seconded by Boyce to adjourn at 8:50 PM.

MOTION CARRIED

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DENISE MUSHRO RUMCHAK, TOWN CLERK