

REQUEST FOR PROPOSAL

Sealed requests for proposals for **DISTRIBUTION AND MONITORING OF REFUND CHECKS TO ELIGIBLE PROPERTY OWNERS OF PARCELS IN LOCKPORT TOWNSHIP** shall be received at the office of the Lockport Township Supervisor's Office, 1463 South Farrell Road, Lockport, IL until 10:00 a.m. on Wednesday, December 2, 2020. Bids will be opened and read publicly out loud at 10:00 a.m. on Wednesday, December 2, 2020.

Project Title: DISTRIBUTION AND MONITORING OF REFUND CHECKS TO ELIGIBLE PROPERTY OWNERS OF PARCELS IN LOCKPORT TOWNSHIP

Instructions to Bidders and Bid Packets will be available in the Office of the Lockport Township Supervisor, 1463 South Farrell Road, Lockport, IL starting November 17, 2020 and also on our website: www.lockporttownship.com starting November 17, 2020 through Monday, December 1, 2020 until the close of day 4:00 p.m. The contract period shall extend until the Township Board is satisfied that checks issued to eligible Property Owners have been sent, received, and either cashed or not cashed. If not cashed within ninety (90) days of issuance, the funds shall remain in the appropriate account and the contract terminated. All bidders will be required to submit Bid Security in the form of a Bid Bond in the amount of ten thousand dollars (\$10,000.00) to Lockport Township.

Lockport Township reserves the right to waive technicalities and to reject any and all bid proposals.

By order of Ron Alberico – Lockport Township Supervisor
Denise Mushro Rumchak – Town Clerk

Questions to: Ron Alberico – 815-838-0380

Please submit all questions in writing via e-mail to: ron@lockporttownship.com